

RECEIPT FOR ITEMS TO BE SOLD

RECEIPT IS ACKNOWLEDGED OF THE FOLLOWING ITEMS FOR SALE AS RELEASED BY:

Owning Agency:	Name:
Location:	Title:
Date:	Telephone No:

BEFORE SALE DATE - OWNERSHIP AND ALL ALLIED PAPERS FOR VEHICLES OR BILL OF SALE FOR OTHER ITEMS MUST BE RECEIVED IN THE OFFICE OF FLEET ADMINISTRATION.

E NUMBER	YEAR	MAKE / MODEL	SERIAL # or VIN

OTHER ITEMS: (description and quantity)

Authorized Signature: